



Date-03-01-2025

To,

The District Engineer

Hooghly Zila Parishad

Chinsurah, Hooghly

Pin-712101

**Subject:- Request for issue of building completion certificate. Reference-
Approved Building Plan No- HT21L11V11 Dated-16-3-2023**

Dear Sir,

I am writing to request a work completion certificate for the building vide plan no- HT21L11V11.

Now I have completed the construction work in Mouza -Pandua, JL No-108, Khatian No-11422, Dag No-1242 under Pandua Gram Panchayat. I have completed the building dated- 22-12-2024.

It is requested you to kindly issue the building completion Certificate at the earliest.

Thanking You.

Handwritten signature

PL - 72 0202/202